TO DAY’S TO PICS

- JE Dunn and Crisis – 10 Years ago
- Upgrade 1.0
- The Incidents
- Upgrade 2.0
10+ Years Ago
Upgrade 1.0
THE INCIDENTS

- Oklahoma City
- Data Center Bomb Threats
- Understanding Mental Health and Projects
- The KC Shooting
Upgrade 2.0
CRISIS MANAGEMENT PLANS

WHAT TODAY'S TIMES REQUIRE

CRISIS MANAGEMENT TEAM MEMBERS

OFFICE

CHRIS PECK
Dallas Office Leader
0: 000.000.0000
C: 000.000.0000

CHRIS SZELIGA
Austin Office Leader
0: 000.000.0000
C: 000.000.0000

JASON BISHOP
ORL Office Leader
0: 000.000.0000
C: 000.000.0000

PARKER DURMIS
Houston Office Leader
0: 000.000.0000
C: 000.000.0000

REGIONAL

GREG LORRI
SC Regional President
0: 000.000.0000
C: 000.000.0000

MARK HUSON
SC Dir of Construction Ops
0: 000.000.0000
C: 000.000.0000

MITCH LAYTON
Director of Field Ops
0: 000.000.0000
C: 000.000.0000

RICHARD MARTIN
Regional General Counsel
0: 000.000.0000
C: 000.000.0000

CORPORATE

GORDON LANDFORD
Chief Executive Officer
0: 000.000.0000
C: 000.000.0000

DON JACQUINOT
Neel Dir of Civil Ops
0: 000.000.0000
C: 000.000.0000

STEVE DUNN
Chairman of the Board
0: 000.000.0000
C: 000.000.0000

SHERI ROYAL
Chief Financial Officer
0: 000.000.0000
C: 000.000.0000

TOM WHITAKER
Chief Legal Officer
0: 000.000.0000
C: 000.000.0000

EMILY FONDS
Communications Director
0: 000.000.0000
C: 000.000.0000

PARKER DURMIS
Natl Logistics Ops Director
0: 000.000.0000
C: 000.000.0000

JOBSITE CRISIS RESPONSE PROTOCOL

Supervisor & Project Teams:
- Notify EMS, local/site Safety Mgr, Project Executive
- Secure/freeze incident site & (if possible) make safe any hazards for response services and employees
- Isolate witnesses and begin taking statements

Project Executive:
- Inform Office Leader, DCO, & CEO

Office Leader:
- Inform Regional President
- Regional President, Office Leader, PX appoint incident spokesperson

Regional DCO:
- Inform National DCO, National Safety Director

Regional President:
- Inform CEO

CEO/Corporate Emergency Action Team:
- Prepare messaging for employees, talking points, & statements for media

When above actions have been completed:
1. Follow investigation procedures as outlined in the Health & Safety Manual
2. Project Team & Safety Rep conduct witness interviews
3. PX/Project Leadership conducts onsite liaison with EMS & local authorities
4. Safety/PX oversee and guide investigation
5. If event involves owned/rental equipment, contact Logistics before equipment is moved or put back into service
CRISIS COMMUNICATIONS PROTOCOL  
(SOUTH CENTRAL REGION)

This reference card establishes a protocol for managing and reporting a crisis at a J.E. Dunn Construction Company job site or office site. It was created to ensure that critical crisis response procedures are followed and all key audiences, including the media, are communicated with quickly, accurately and as appropriate.

What is a crisis?
A crisis is any event that involves loss of life, serious injury or potential loss of life, an accident which causes serious damage or disruption of operations, harm to the site and nearby community. If in doubt about whether a situation qualifies as a crisis, immediately call your supervisor or Project Executive.

In the event of a union issue (walk-offs, picket line, trade partner issue, or shop work orders call Tom Whittaker RES-320-8707.

CRISIS RESPONSE PROTOCOL – JOSITE

Superintendent & Project Teams:
- Notify J.E. Dunn, local/area Safety Manager, Project Executive
- Secure/protect incident site and if possible, make site safe/secure
- Notify awareness and begin taking statements

Project Executive:
- Inform Office Leader, DDO and DGO

Office Leader:
- Inform Regional President
- Regional President, Office Leader, and PK appoint incident spokesperson

Regional President:
- Inform CEO (in his absence this falls to DGO/DGG)

CEO/Corporate Emergency Action Team:
- Prepare messaging for employees, tailgates, and statements for media

COMMUNICATIONS (Corporate Communications, Greg Loner or Tom Whittaker):
An appointed spokesperson, Office Leader, or Regional President will coordinate all media coverage and communication. If the spokesperson is not available and the situation demands immediate communication with the media (i.e. emergency personnel on the scene and/or CSMR responsible), please review the following guidelines:

- Issue a short statement only, indicating that J.E. Dunn is investigating the incident and will follow back with additional details. However, do your best to get in touch with corporate communications prior to release. Do not participate in a face-to-face or phone interview with the media.

- Remember that our first and most important priority is the safety and well-being of our employees, their families and other individuals affected by the situation. Reinforce this with the media in every communication.

- "No Comment." Whenever an appropriate response to a media inquiry, if you are asked a question that you don’t respond to or are uncertain about, assure the media that you will seek out the answer and respond as soon as possible.

- Keep responses to media short and direct. Avoid over-informing.

CRISIS MANAGEMENT PLANS  |  WHAT TODAY’S TIMES REQUIRE
INCIDENT COMMUNICATION PROTOCOL

NOTIFICATIONS

Primary Leader at Incident Location
- Notify emergency services (as needed)
- Notify on-site Safety Coordinator

Regional Safety Director
- Division Manager
- Regional President (Regional DCO backup)
- Regional Quality Director (as needed)
- Company President (DCO backup)

National Safety Director
- National Director of IPS
- National Quality Director (as needed)
- DCO
- CEO (as needed)
- Risk Management (as needed)
- Corporate Communications

ACTIONS

Enforce “NO TOUCH POLICY”
- Begin Investigation (as needed)

DLSC President if equipment is involved, moved or put back into service
- Begin Investigation (as needed)

Monitor and document all activities for investigation report
- Send out alert to employees (as needed)
- Handle all media coverage and statements
### Crisis Management Team Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Office Number</th>
<th>Cell Number</th>
</tr>
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###乔BSite Crisis Response Protocol

**Superintendent & Project Teams:**
- Notify EMS, local critical Safety Mgr, Project Executive
- Secure/secure incident site & (if possible) mark all hazards for response services and employees
- Isolate witnesses and begin taking statements

**Project Executive:**
- (Always) Office Leader, CEO, CDO

**Office Leader:**
- Inform Regional President, Office Leader, PX appoint incident spokespersons

**Regional DCO:**
- Inform National DCO, National Safety Director

**Regional President:**
- Inform CEO

**CEO/Corporate Emergency Action Team:**
- Prepare messaging for employees, taking points, & statements for media

**When above actions have been completed:**
1. Follow investigation procedures as outlined in the Health & Safety Manual
2. Project Team & Safety Rep conduct witness interviews
3. PX/Project Leadership conducts onsite debrief with EMS & local authorities
4. Safety/PM oversees & guides investigation
5. If event involves overrevised equipment, contact Logistics before equipment is moved or put back into service